



# Venerable Bede Church of England Academy

## Dayspring Trust



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Headteacher: Mr D Airey (BSc Hons)

Executive Headteacher: Mrs G A Booth (BA Hons/M.Ed.)

SHL/MIB

10 May 2019

Dear Parent/Carer

I am delighted to introduce myself as the newly appointed SENDCo and Assistant Headteacher at Venerable Bede CE Academy. I am very much looking forward to getting to know pupils, parents, carers and staff.

From my experience of being a SENDCo over the last six years, I understand the importance of good relationships and communication. Parents and carers make an important contribution to pupils' success at school. As a result, it is important that we work together to ensure pupils with SEND reach their full potential.

As part of Venerable Bede CE Academy's constant drive for improvement, the SEND Department has recently expanded in order to allow us to provide the highest quality support for our pupils. I would like to take this opportunity to welcome two new members of staff to the Learning Support Department: Miss L Brough has joined us as Assistant SENDCo and Mrs J Chipp has been appointed as Lead Practitioner for Physical and Mental Health. Both members of staff are very excited about their new roles and look forward to the contribution they can make to the existing team.

I will be holding a number of drop-in sessions in the coming weeks, which will provide an opportunity for you to meet with Miss Brough, Mrs Chipp and I. Ten minute slots will be available between **4.00 p.m. – 6.00 p.m.** on the 20th, 21st, 22nd and 24th of May 2019. If you prefer, you are also welcome to contact me by email or telephone.

To contact me or to book a place, please call the school phone number on 0191 523 9745 or email on [sally.holt@venerablebede.co.uk](mailto:sally.holt@venerablebede.co.uk).

I look forward to meeting you.

Best wishes

**Miss S Holt**  
**SENDCo & Assistant Headteacher**

