		Print Name: Lisa Cockburn			All Dayspring Trust Employees	7 <sup>th</sup> March 2021
		Agreed by: Trust Executive Team and	Directors			29 <sup>th</sup> March 2021
	Assessor			Employee		12 <sup>th</sup> April 2021
Persons Affected Individuals or Groups  Whole Sch		ool Community				

Consultation -The Covid-19 Risk Assessment and associated COVID Policy has been shared with union representatives, Board of Directors and staff members.

Communication -The Covid-19 Risk Assessments have been shared with the whole staff team.

The school have more than 50+ members and staff and to comply with the current <u>Guidance for full opening</u>: schools in the Autumn Term 2020 and to ensure compliance with the <u>Health and Safety Executive (HSE)</u> a copy of this risk assessment has been placed on the school website.

COVID-19 is a virus which has serious effects which debilitates those who have caught it and causes immense distress both physically and mentally. The UK has suffered huge fatality rates.

### The virus is thought to spread mainly from person-to-person.

- Between people who are in close contact with one another (within about 6 feet).
- Through respiratory droplets produced when an infected person coughs, sneezes, or talks.
- These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.
- COVID-19 may be spread by people who are not showing symptoms.

In relation to working in schools, whilst it is not possible to ensure a totally risk-free environment, the Office of National Statistics' analysis on <u>coronavirus (COVID-19)</u> <u>related deaths linked to occupations</u> suggests that staff in educational settings tend not to be at any greater risk from the disease than many other occupations. There is no evidence that children transmit the disease any more than adults. The school are following the guidance <u>Guidance for full opening: schools</u>
Public Health England <u>advise</u> the following control measures to minimise coronavirus (COVID-19) risks in school environments;

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and <u>maximize</u> distancing between those in school wherever possible and minimize potential for contamination so far as is reasonably practicable

Public Health England are actively supporting schools. If schools have a query about coronavirus (COVID-19) they can contact PHE helpline, lines are open from 8am to 6pm, Monday to Friday, and 10am to 4pm at weekends-If you work in a school, please have your unique reference number (URN or UK PRN) available when calling the helpline- DfE coronavirus helpline -Telephone 0800 046 8687

By the end of the summer term, Public Health England will publish revised guidance for cleaning non-healthcare settings to advise on general cleaning required in addition to COVID-19: cleaning of non-healthcare settings guidance. All relevant guidance is located in Appendix 1 - links are subject to updates as required.

	-	that details of all updates to this document will be included here for your convenience. Previous versions of the upon request. This is an active document. Please click the links to take you to the relevant area in the document.
Date	Update Area	Details
12/04/2021	Face Coverings	Following a review in April 2021, the government have maintained their advice regarding <u>face coverings</u> . Face masks continue to be a recommendation in the classroom or activities where social distancing cannot be maintained. This is parent/carer and pupil choice.
01/04/2021	Positive LFT	NHS test and trace reintroduced confirmatory <u>PCR</u> tests for positive LFD testing conducted in all assisted testing sites (including home testing). PCR test must be booked immediately. (taken within 2 days).
01/04/2021	Test & Trace Support Payment	Addition of a Test and Trace <u>support payment</u> area. Payment for some school staff, parents and carers is available from the Local Authority. Government guidance and contact details on how to apply for this funding can be found <u>here</u> .
01/04/2021	CEV & CV expectations	Changes to expectations for <u>CEV and CV pupils</u> and staff. Shielding advice has been paused from 1 <sup>st</sup> April 2021 and all CEV and CV pupils and staff previously shielding can return to school. Risk assessments should be updated where necessary. Government guidance can be found <u>here</u> .
01/04/2021	Educational Visits	Update to guidance and restrictions for <u>educational visits</u> . Government guidance can be found <u>here</u> .
02/04/2021	Extra- curricular activity	Update from 1 <sup>st</sup> April 2021 regarding <u>extra-curricular</u> out of school hours provision. Government guidance can be found <u>here</u> .
01/04/2021	Physical Education	Update to options for the <u>PE</u> curriculum, team sports and use of professional coaches. Government guidance can be found <u>here</u> .

**Update-** Government changes made to the systems of controls.

### You must always:

- 1) Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school.
- 2) Ensure face coverings are used in recommended circumstances.
- 3) Ensure everyone is advised to clean their hands thoroughly and more often than usual.
- 4) Ensure good respiratory hygiene for everyone by promoting the 'catch it, bin it, kill it' approach.
- 5) Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.
- 6) Consider how to minimise contact across the site and maintain social distancing wherever possible.
- 7) Keep occupied spaces well ventilated
- 8) Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary.
- 9) Promote and engage in asymptomatic testing, where available.
- 10) Promote and engage with the NHS Test and Trace process.
- 11) Manage and report confirmed cases of coronavirus (COVID-19) amongst the school community.
- 12) Contain any outbreak by following local health protection team advice

Added-The school are following Schools coronavirus (COVID-19) operational guidance

Added- An infected person can pass on the virus through talking, breathing, coughing, or sneezing even if they do not have any symptoms.

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Hazards/Issues	Risk Rating H/M/L (before)	Controls already in place	Further Action required	Risk Rating H/M/L (after)	By Whom & When
1.Staff and Pupils and	the wider	school community			
NHS COVID-19 Vaccination	Н	-COVID-19 vaccination programme has commenced in the local communityPriority groups have been identified by the NHS and the community are being vaccinated in priority orderStaff and pupils that have been identified as CEV/CV have been included in the priority groups identifiedDetails maintained of staff who have had their vaccination (as and when informed).	-Staff to update school when they have had the vaccination (voluntary).	L	NHS

Asymptomatic	Н	-Current guidance followed - Rapid testing	-Registers were maintained to ensure	L	Head teacher
Testing-Lateral Flow		remains a vital part of the plan to supress the	that staff and pupils who have given		
Device (LFD) Testing		virus. The academy is following the guidance set	consent are participating in the testing		
in School/ Home		out by the government: <u>Secondary schools and</u>	programme, taking sickness absence into		
testing		<u>colleges</u>	consideration.		
			-Parents/Carers to be contacted and		
		-Pupils were asked to take their in school first 3	made aware that-Rapid lateral flow		
		tests in school under the supervision of a trained	testing is now available to households		
		operator.	and bubbles of school pupils and staff.		
		- All tests were carried out in school prior to	-Parent/Carers to be advised to inform		
		whole school return date of 10 <sup>th</sup> March 2021.	the school if their child has tested		
			positive for COVID-19 in the last 90 days.		
		-Further tests will be carried out by themselves			
		using a home test kit. Move to twice-weekly	- It is not advised that they take part in		
		testing.	the LFD testing programme until the 90-		
		D. eller III as a stable to see that AUG Test and	day period has lapsed.		
		-Pupils will report their result to NHS Test and	_ ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,,		
		Trace as soon as the test is completed, either	-Pupils/Staff with a positive LFD test		
		online or by telephone, as set out in the home	result will need to self-isolate in line with		
		test kit instructions.	the guidance for households with		
		Participation in the LED testing programme is	possible coronavirus infection.		
		-Participation in the LFD testing programme is voluntary for staff and pupils in secondary and	These Devile restining time in the LED		
		special schools.	-Those Pupils participating in the LFD		
		special schools.	testing programme can return to face-to-		
		- Pupils not undergoing testing should attend	face education on Wednesday 10 <sup>th</sup>		
		school from Wednesday 10 <sup>th</sup> March 2021.	March 2021. Vulnerable & Key Worker		
		School Holli Wealiesday 10 Walti 2021.	(V&KW) pupils may return to education		
		-Staff not participating in the LFD testing	following their first negative test.		
		programme can return to work.	-Those with a negative LFD test result		
		F. 50. 3 33 15.0 15. Work	can continue to attend school unless		
		-Specific LFD Testing risk assessment in place for	they have individually been advised		
		ATS testing and Home testing.	otherwise by NHS Test and Trace or		
		The cooling and frome cooling.	Public Health professionals (for example		
			as a close contact).		
			as a cluse cultacty.		

	venerable beat CE Academy - Whole behoof	THE TOTAL TO	ı	ı
	-The LFD testing programme does not replace			
	the current testing policy for those with			
	symptoms;			
	-Anyone with <u>COVID-19 symptoms</u> (even if they			
	recently had a negative LFD test result), should			
	still self-isolate immediately in line with current			
	guidance.			
	Stoff Douglate/Common out of the three			
	-Staff, Parents/Carers are aware that those			
	presenting COVID-19 symptoms are to order a			
	test online or visit a test site to take a lab-based			
	polymerase chain reaction (PCR) test to check if			
	they have the virus.			
	-The Academy will retain minimal testing			
	capacity on site where required to support			
	pupils unable or unwilling to test themselves at			
	home.			
	nome.			
	-Pupils and Staff can opt in and out of the LFD			
	testing programme at any time.			
COVID-19 Outbreak	- 2 or more confirmed cases within 14 days, or	-Trends identified and where need		
	an overall rise in sickness absence where	identified reported to the Local Authority		
	coronavirus (COVID-19) is suspected, may	Public Health Team.		
	indicate an outbreak.	Table Health Feath		
	-Attendance team to maintain register of			
	absences where COVID-19 is suspected and raise			
	concerns immediately to the Head			
	Teacher/Operations Manager.			

		Venerable Dede CE Academy - Whole Benoof I			
2.84=:		atan busines on the select site			Dool to conton
2.iviaintaining nand a	and respir	atory hygiene on the school site			Back to conten
Maintaining tha	Н	Dunils staff and other adults are aware they	-Re-brief on 10 <sup>th</sup> March to remind staff	Ι,	
Maintaining the	"	- Pupils, staff, and other adults are aware they must not come into the school if:		L	
system of controls		must not come into the school it:	and pupils of the systems of control that		
out in place for full		They have an an mare constitute (COVID 10)	are in place to ensure the safety of the whole school.		
school opening		-They have one or more coronavirus (COVID-19)	whole school.		
		symptoms a member of their household	Claff and the backer and the like		
		(including someone in their support bubble or	-Staff members to be issued with the		
		childcare bubble if they have one) has	updated 12 points of System of Control		
		coronavirus (COVID-19) symptoms.	which make up the systems of control		
			within the school environment.		
		-They are required to <u>quarantine having recently</u>	6. (6. 1)		
		visited countries outside the Common Travel	-Staff, pupils and visitors to wash their		
		Area	hands regularly /where hand washing is		
			not always available the application of		
		-They have had a positive test they must	hands sanitiser-		
		immediately cease to attend and not attend for	when they arrive at the school		
		at least 10 days from the day after:	when they return from break periods		
		-The start of their symptoms	when they change rooms		
		-The test date, if they did not have any	before and after eating		
		symptoms but have had a positive test (whether			
		this was a <u>Lateral Flow Device (LFD) or</u>	-Refresh staff and pupils of the principles		
		Polymerase Chain Reaction (PCR) test)	of Catch it, bin it kill it.		
		-The school identifies <u>close contacts</u> and they	-Ensure that staff and pupils adhere to		
		are informed to self-isolate for 10-days.	seating plans that have been put in place		
		,	for year group bubbles/class bubbles		
		-Separate risk assessment in place for Staff and	including those in the dining hall (pupil		
		Pupil LFD testing school and home testing.	allocated numbers are on tables and		
			pupils sit in this seating plan at all times).		

Venerable Bede CE Academy - Whole School Return COVID-19 Risk Assessment	
-Pupils will move their own rubbish and	
food tray to clear their table. Pupils will	
leave their seats when directed to by a	
member of staff.	
-Pupils with complex needs will struggle	
to maintain as good respiratory hygiene	
as their peers, individual risk	
assessments to be reviewed on their	
return to school.	
-Reiterate to pupils to follow, where	
possible <u>Hands-Face-Space:</u>	
-HANDS - Wash your hands regularly and	
for 20 seconds.	
-FACE - Wear a face covering in indoor	
settings where social distancing may be	
difficult, and where you will come into	
contact with people you do not normally	
meet.	
-SPACE -Year groups have been placed in	
in bubbles and seating plans put in place	
so that close contacts can be identified	
throughout the school day (including	
numbered lunch seats).	
-Pupils and staff to be reminded that	
where possible stay 2 metres apart from	
people you do not live with where	
possible, or 1 metre with extra	
precautions in place (such as wearing	
face coverings or increasing ventilation	
indoors) especially when travelling to	
and from the school site and moving	
about the school building.	

		-Review the cleaning schedules put in place in classrooms and around the school site and resources that are used in subject areas. Supporting pupils at school with medical conditions guidance followed.		
Ventilation H	-Continue to follow all guidance on ventilation provided in the Autumn term.	All staff are to be reminded that; -Buildings to be well ventilated prior to and following the school day.  -Classrooms, offices, and corridor areas etc. are to be well ventilated prior to the start of the school day, during lesson periods and when the classroom is unoccupied.  -Windows to be opened just enough to provide constant background ventilation.  -Where available high-level windows opened in preference to low level windows to reduce draughts.  -Windows are opened fully during break and lunchtime periods to purge the air in the workspace.	L	All Staff

		venerable bede CE Academy - whole School i		1	1
			-Internal doors opened to assist with		
			creating a throughput of air.		
			-Where need identified external doors		
			opened where safe to do so.		
			-Where need identified furniture re-		
			arranged.		
			-Mechanical ventilation systems used		
			where available – they are adjusted to		
			increase the ventilation rate wherever		
			possible and checked to confirm that		
			normal operation meets current		
			guidance systems adjusted to full fresh		
			air.		
			-Where fresh air is not available, then		
			systems should be operated as normal		
			(as long as they are within a single room		
			and supplemented by an outdoor air		
			supply).		
			TI 1105 11 6 111 11		
			-The <u>HSE guidance</u> for ventilation is		
			followed.		
			-Heating used to ensure comfort levels		
			are maintained in the school building.		
			are manitumed in the sensor building.		
Classins	11	Debugt alcoming selectivity in whose for the	Full Stock about to be considered as:	1	Lload Toods ::
Cleaning	Н	-Robust cleaning schedules in place for the	-Full Stock check to be carried out on	L	Head Teacher
resources/hand		whole school and resources located within each	resources available/stock currently held.		
sanitiser		classroom/office/communal area.			

		venerable Bede CE Academy - whole School I	1	ı	
			-Stocks to be replenished where need		
			identified.		
			-Ensure that hand, cleaning, and		
			respiratory stations are located in each		
			classroom/offices/halls etc. and at		
			strategic points around the school site.		
			-Ensure that COSHH assessments are		
			shared with staff who are using products		
			on a daily basis.		
Face Coverings	Н	In April 2021, the government updated guidance	-Staff and pupils to be reminded that;	L	Head
Tucc coverings		on the use of face coverings in education. This	Starr and pupils to be reminded that,	_	Teacher/Staff
		guidance can be found here:	Safe wearing of face coverings requires		reacherystan
		gardance can be round here.	the:		
		Face coverings in schools guidance and Face	<ul><li>cleaning/sanitising of hands before and</li></ul>		
		coverings in education.(in years 7 and above)	after touching – including to remove or		
		coverings in education.(iii years 7 and above)	put them on		
		In this guidance, the government state that	·		
		In this guidance, the government state that:	safe storage in individual, sealable		
		(Mhore murile and students in year 7 and above	plastic bags between use.		
		'Where pupils and students in year 7 and above	Chaff and available he advised that		
		are educated, we recommend that face	-Staff and pupils to be advised that		
		coverings should be worn by staff, pupils and	where a face covering becomes damp, it		
		students when moving around the premises,	should not be worn, and the face		
		outside of classrooms, such as in corridors and	covering should be replaced carefully.		
		communal areas where social distancing cannot			
		easily be maintained.	Staff and pupils may consider bringing a		
			spare face covering to wear if their face		
		Face coverings do not need to be worn by	covering becomes damp during the day.		
		pupils and students when outdoors on the			
		premises. In addition, we now also recommend	-A small stock of re-usable face masks		
		that in those settings where pupils and	are available where required to ensure		
		students in year 7 and above are educated, face	that pupils have washable masks		
		coverings should be worn in classrooms and	available. Two masks will be provided to		
		during activities unless social distancing can be	pupils who arrive at school without a		

maintained. This does not apply in situations where wearing a face covering would impact on the ability to take part in exercise or strenuous activity, for example in PE lessons'.

Therefore, in line with previous risk assessment;

- Face coverings will be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained.
- Face visors can be worn by staff, but in communal areas, staff must wear a mask/face covering at all times. They may choose to also add a visor if they prefer.
- -It is recommended that face coverings are worn in classrooms or during activities unless social distancing can be maintained. This is parent/carer and pupil choice.
- -Face covering should not worn if it would impact on the ability to take part in exercise or strenuous activity, for example in PE lessons.
- -Face coverings do not need to be worn by pupils when outdoors on the premises.
- -Face coverings do not need to be worn by pupils when outdoors on the school site.
- -The use of Face Coverings in Education will be reviewed by the government at Easter.

mask. Pupils must have a mask with them at all times and parents/carers should ensure this is the case.

- -Transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can be worn.
- -Those who rely on visual signals for communication, or communicate with or provide support to such individuals, are currently exempt from any requirement to wear face coverings in schools or in public places. A list of pupils and staff who are exempt is maintained by the SEND department.
- -A face visor or shield may be worn in addition to a face covering but not instead of one. This is because face visors or shields do not adequately cover the nose and mouth.
- -Face visors or shields should not be worn as an alternative to face coverings. They may protect against droplet spread in specific circumstances but are unlikely to be effective in reducing aerosol transmission when used without an additional face covering. They should always be cleaned appropriately. All staff have been reminded that face coverings

			(masks) must be worn if using a visor in corridors and public areas.		
3.Managing a staff m	ember/ pu	pil positive case		<u> </u>	Back to contents
LFD/COVID-19 Positive result	H	<ul> <li>Public Health have advised that LFD positive test is acted upon as a Covid positive case as the purpose is to break the chain of transmission as soon as possible. Although there is a possibility of a confirmatory PCR coming back negative, it is more likely to confirm the positive status.</li> <li>Head teachers report the confirmed case to the Local Authority Public Health Team.</li> <li>The positive case and any close contacts are identified and asked to self-isolate for 10 days alongside the positive case. Close contacts are defined as:         <ul> <li>Anyone who lives in the same household as another person who has COVID-19 symptoms or has tested positive for COVID-19</li> <li>Anyone who has had any of the following types of contact with someone who has tested positive for COVID-19:</li> <li>Face-to-face contact including being coughed on or having a face-to-face conversation within one metre.</li> <li>Been within one metre for one minute or longer without face-to-face contact</li> </ul> </li> </ul>	-Where a staff member/pupil LFD test is positive (from a home test) they are to self-isolate and arrange a lab-based polymerase chain reaction (PCR) test within 48 hours to confirm the result if the test was a home test.  -If a confirmatory PCR comes back as negative and staff member/pupil have no symptoms, then they can stop isolating.  -The school identifies close contacts of the staff member/pupil to self-isolate based on a positive home test LFD. If a confirmatory PCR comes back as negative and close contacts have no symptoms, then they can stop isolating.  -Those with a negative LFD test result can continue to attend school if they are free from symptoms.  - Where a test is positive:  -The pupil is isolated and their parents/carers contacted to collect them immediately. The pupil isolates for 10 days. Close contacts should also isolate for 10 days.	L	Head Teacher

4. Staff and Pupils acc	essing vehic	<ul> <li>Been within 2 metres of someone for more than 15 minutes (either as a one-off contact, or added up together over one day</li> <li>Travelled in the same vehicle or a plane</li> </ul>	<ul> <li>-Parent/Carers to be made aware, where need identified:</li> <li>They could be fined if you do not self-isolate following a notification by NHS Test and Trace.</li> <li>-Parents/Carers and Staff may be entitled to a one-off payment of £500 through the NHS Test and Trace Support Payment scheme if they are required to stay at home and self-isolate.</li> </ul>	В	ack to contents
4. Starr and rupiis acc	essing verne	ties to traver to and from the school.		<u> </u>	ack to contents
Transport on and off the school site.	Н	<ul> <li>Venerable Bede do not have dedicated transport.</li> <li>Face coverings are compulsory (unless exempt) and should be worn by all pupils on all public transport. Distancing should be maintained, from people outside of own household or support bubble. A one metre plus approach should be maintained where this is not possible.</li> </ul>	-School minibuses are not used at this time.  -Upon the return of Educational Visits, the use of school minibuses will be subject to the system of controls.	L	
5. Staff/Pupil, family i	member wh	o maybe at increased risk		<u>B</u>	ack to contents
Pupils who are Clinically Extremely Vulnerable or Clinically Vulnerable	Н	<ul> <li>Shielding advice is being paused nationally from 31 March 2021.</li> <li>From 1 April, all CEV pupils should attend their school unless they are one of the very small number of pupils under paediatric or</li> </ul>	-Review of pupil individual risk assessments in place to manage identified pupils underlying health conditions.	L	SEND Team

		<ul> <li>other specialist care and have been advised by their GP or clinician not to attend.</li> <li>Pupils who live with someone who is CEV should continue to attend school as normal.</li> <li>Updated government guidance (26<sup>th</sup> March) can be found here.</li> </ul>	-Review the First Aid Risk Assessment to ensure all pupils medical needs are met.		Operations Manager
Staff who are Clinically Extremely Vulnerable	H	<ul> <li>CEV individuals (over 18) have been prioritised for vaccination in phase 1 before the general population and in line with the priority ordering set by the Joint Committee on Vaccination and Immunisation.</li> <li>CEV staff are advised not to attend the workplace until 31<sup>st</sup> March 2021.</li> <li>Shielding advice is being paused nationally from 31 March. From 1 April 2021, CEV individuals are no longer advised to shield and can return to school but must continue to follow the rules in place for everyone under the current national restrictions.</li> <li>LFD home testing is available to all staff and pupils</li> </ul>	<ul> <li>CEV staff advised to speak with their GP/Consultant about a return to work.</li> <li>Where CEV staff return to work, they should consider whether their individual needs require a risk assessment to be updated.</li> <li>Staff to contact Lisa Cockburn to update, where required.</li> </ul>	L	Staff / Operations Manager
Staff who are Clinically Vulnerable	Н	<ul> <li>All CV staff can attend school (including those who were issued with a shielding letter).</li> </ul>	-Review the risk assessments put in place for CV staff where required. Staff to contact Lisa Cockburn if they feel their risk assessment requires an update.	L	Head Teacher / Operations Manager

Venerable Bede CE Academy	- Whole School Return	COVID-19 Risk Assessment

		<ul> <li>While in school, CEV staff must follow the system of controls to minimise the risks of transmission.</li> <li>Staff who live with those who are CV can attend the workplace but should ensure they maintain good prevention practice in the workplace and at home</li> </ul>	-CV staff can continue to attend school. While in school they must follow the system of controls to minimise the risks of transmission and the social distancing guidance.	All staff
		-LFD home testing available to all staff and pupils.		
		-CV staff risk assessments in place.  -Who's at higher risk from coronavirus guidance followed.		
6. New and Expec	tant mums in	the school community		Back to contents
Pregnant staff/visitors	H	-Guidance in place-Coronavirus (COVID-19): advice for pregnant employeesGuidance COVID-19 vaccination: a guide for women of childbearing age, pregnant or breastfeeding -HSE -Where need identified New and Expectant Mum risk assessments completedWho's at higher risk from coronavirus guidance followed.  -Visitors who are pregnant must inform the	-Pregnant staff/visitors are defined as Clinically Vulnerable, in some cases they may be defined as Clinically Extremely Vulnerable -Review the New and Expectant Mum risk assessment that was put in place when they returned to school in the Autumn TermRisk Assessments should be reviewed in line with the HSE guidance for pregnant staff and Coronavirus (COVID-19): advice for pregnant employees.	L
		-Visitors who are pregnant must inform the academy and discuss a risk assessment prior to their visit to the school. The Regular Visitor Risk	for pregnant employeesGuidance COVID-19 vaccination: a guide for women of childbearing age, pregnant	

		Assessment must be followed in line with	or breastfeeding is to be shared with		
		system of controls.	pregnant staff.		
7. Non-school staff w	orking in th	ne building		<u>!</u>	Back to contents
	T.,		1	Ι.	I 1 <del></del> 1
Agency Supply and Peripatetic Staff	Н	- The government have confirmed that the use of supply teachers and staff is permitted.		L	Head Teacher
		- Supply staff and other temporary or peripatetic staff (e.g. music teachers) can move between schools.			
		- Such staff and visitors must follow the academy's arrangements for managing and minimising risk based on the system of controls.			
		- Agency and Peri staff will be offered LFT home tests should they wish to participate and will be asked to test in line with the system of controls for mainstream staff. (Sunday and Wednesday night).			
		- All agency and peri staff should inform school if they develop symptoms or test positive for COVID.			
Initial Teacher Training Students	Н	- ITT trainees can continue to attend the academy for their placement.		L	Head Teacher
		<ul> <li>Trainees will be offered coronavirus (COVID- 19) testing in the same way other school staff are. They are expected to follow all control measures put in place in the academy.</li> </ul>			

		·			, , , , , , , , , , , , , , , , , , , ,
		- Allocated a class/year group to work with within the school.			
		- ITTS staff receive a full induction and shown how to wash their hands for 20 seconds and advised on good respiratory hygiene.			
		- Shown welfare facilities available to Staff members.			
		- Shown own workspace (where applicable)			
		- Reminded what the symptoms of COVID-19 are.			
		- Mentor provided who will support them throughout their time in school.			
		- Provider observations can carry on throughout the pandemic in line with system of controls. See regular external visitor risk assessment.			
External Staff supporting pupils with EHCP's	Н	-Face covering guidance followed.  -Face coverings in schools guidance and Face coverings in education.(in years 7 and above  -Therapists and external support staff must	-Therapists and external support staff to be advised that they will need to wear face coverings when on the school site where 2 metre social distancing cannot be maintained.	L	Head Teacher
		confirm that they are symptom free prior to entering the academy (using Inventry system).	-All therapies and external support that would normally be in place for children		

		-Regular therapists and external support staff will be offered home LFT tests on a voluntary basis.	and young people with EHC plans to be provided.  -The reviewed Full School COVID-19 risk assessment to be shared with agencies working within the school.  -The Regular Visitor Covid-19 Risk Assessment document to be shared with agencies working within the school.		
8. Subject area needs				<u> </u>	Back to contents
Maintaining the systems of control	H	<ul> <li>Current risk assessments reviewed and updated as per national guidance.</li> <li>Head of Department identified risks and actions for their department and ensures that they are recorded on a department risk assessment document. These are reviewed by their SLT link. This document is shared with the department and with Operations Manager, Head Teacher and Executive Head Teacher.</li> </ul>	Subject areas to ensure that they review the risk assessments put in place within their subject areas in the Autumn Term ensuring that;  - Hand, cleaning, and respiratory stations are located and easily accessible to staff and pupils in the classroom  -Classrooms are well ventilated when occupied.	L	Head Teacher
		- Department risk assessments are the responsibility of the head of department and are fluid documents that are updated in line with guidance. They are shared with SLT if amended and shared within the department.	-Windows and doors open when the classroom/hall area etc are unoccupiedEnforcing hands-face-space within the classroom to ensure the safety of staff and pupils.		
		All staff remain responsible for themselves and others while in school. All staff should consider	-Cleaning regimes are in place for resources used and for the end of the		

		specific needs and risk assessments for their	lesson period when the class bubble are		
		own classroom and the pupils in their care.	leaving the classroom.		
Resources in the classroom	M	<ul> <li>Resources that are shared between classes or bubbles, such as sports, art and science equipment, should be identified by the Head</li> </ul>		L	Head Teacher
		of Department and included in the risk assessment (including cleaning/quarantine requirements).			
		- Resources must be cleaned prior to each group/bubble using them and always between bubbles, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles.			
		<ul> <li>Head of Department is responsible to ensure this cleaning is carried out and records are maintained.</li> </ul>			
Physical Education		-Head of Department will regularly review and	-Main Halls/Sports halls are to be well		Head of
Curriculum (PE)		amend the department risk assessment and PE curriculum, in line with guidance and individual sports planned. This will be shared with the Head	ventilated during occupation and following occupation.		Department
		Teacher.	-Where schools are considering team sports, schools must only consider those		
		-The HOD will decide how physical education, sport and physical activity will be provided while	sports whose national governing bodies have developed guidance under the		
		following the measures in your <u>system of controls</u> .	principles of the government's guidance on team sport and been approved by the government i.e. sports on the list available at grassroots sports guidance		

- -Pupils must be kept in consistent groups, sports equipment thoroughly cleaned between each use by different individual groups.
- PE lessons will be held indoors, including those that involve activities related to team sports, for example practising specific techniques, within the own system of controls.
- Outdoor sports are prioritised where possible, and large indoor spaces used where it is not, maximising natural ventilation flows (through opening windows and doors or using air conditioning systems wherever possible), distancing between pupils, and paying scrupulous attention to cleaning and hygiene. This is particularly important in a sport setting because of the way in which people breathe during exercise.
- -Team sports will be considered for sports whose national governing bodies have developed guidance under the principles of the government's guidance on team sport and been approved by the government such as sports on the list available at grassroots sports guidance for safe provision including team sport, contact combat sport and organised sport events.
- -From 29 March, outdoor competition between different schools can take place.
- -Indoor competition between different schools should not take place until wider indoor

for safe provision including team sport, contact combat sport and organised sport events.

Venerable Bede CE Academy - Whole School F	Return COVID-19 Risk Assessment	
grassroots sport for under 18s is permitted. This		
will be no earlier than 12 April and the		
government will confirm in due course.		
-HOD should refer to the following guidance		
when completing risk assessment and planning		
lessons:		
<ul> <li>guidance on grassroot sports for public and</li> </ul>		
sport providers, safe provision and facilities,		
and guidance from Sport England		
advice from organisations such as		
the <u>Association for Physical Education</u> and		
the <u>Youth Sport Trust</u>		
<ul> <li><u>using changing rooms safely</u></li> </ul>		
-The academy can work with external coaches,		
clubs and organisations for curricular and extra-		
curricular activities where the HOD is satisfied		
that it is safe to do and follow the system of		
controls at all times.		
- Activities such as active miles, making break		
times and lessons active and encouraging active		
travel can help pupils to be physically active		
while encouraging physical distancing.		
-Pupils and staff must continue to wear masks at		
all times while in PE changing rooms (even if not		
changing). Staff should remain at 2m distance		
where possible, but may choose to <b>also</b> wear a		
mask and/or visor if not possible. PE staff must		
ensure that changing rooms and toilets are		

	cleaned between year group bubbles, including all hooks and benches.  -Changing room seats/pegs are labelled and pupils assigned a specific seat to enable easy identification of close contacts in the event of a positive case of Covid19.	ATH CO VID 17 RUSH PRISECSOMEN	
Music & Drama Curriculum	<ul> <li>Head of Department should follow guidance in the Working Safely during Coronavirus (Performing Arts) document found here:         Performing arts - Working safely during coronavirus (COVID-19) - Guidance - GOV.UK (www.gov.uk)     </li> <li>Practical lessons can take place where physical distancing can be assured.</li> </ul>		Head of Department
	<ul> <li>During lessons position pupils back-to-back or side-to-side, avoiding sharing of instruments, and ensuring good ventilation.</li> <li>Guidance on playing musical instruments in school (e.g. Wind and brass) must be followed</li> </ul>		
	<ul> <li>and a risk assessment carried out.</li> <li>The risk assessment document must be shared with SLT link and the Head Teacher.</li> <li>Head of Department should consider all guidance before planning/changing the curriculum and discuss this with the Head</li> </ul>		

 Venerable Bede CE Academy - Whole School F	keturn COVID-19 Risk Assessment	
Teacher. A copy of risk assessments must be provided following any update.		
- There is no provision for music outside of lesson time.		
<ul> <li>School is asked to consider guidance from Department for Culture, Media and Sport (DCMS) for music and performing arts.</li> </ul>		
- Particular care must be taken in music, dance and drama lessons to observe social distancing where possible. This may limit group activity in these subjects in terms of numbers in each group. It will also prevent physical correction by teachers and contact between pupils in dance and drama.		
- Background or accompanying music should be kept to levels which do not encourage teachers or other performers to raise their voices unduly. If possible, use microphones to reduce the need for shouting or prolonged periods of loud speaking or singing. If possible, do not share microphones. If they are shared, follow the guidance on handling equipment and instruments.		
- It is not permitted to host any performances with an audience. Alternatives such as live streaming and recording performances, subject to the usual safeguarding considerations and parental permission.		

	- Singing, wind and brass playing should not take place in larger groups such as choirs and ensembles, or assemblies unless significant space, natural airflow and strict social distancing and mitigation can be maintained. When planning music provision, you should consider additional specific safety measures.  - There is some evidence that additional risk can build from aerosol transmission with volume and with the combined numbers of individuals within a confined space. This is particularly evident for singing and shouting, but with appropriate safety mitigation and consideration, singing, wind and brass teaching can still take place. Government has published advice on safer singing.	
Art, Science & DT Curriculum	<ul> <li>Departments should provide their risk assessment based on CLEAPPS guidance found in the links below:         <ul> <li>Head of Department should include seating arrangements in their risk assessment (as they are often fixed in the classrooms so cannot face forward as per guidance).</li> </ul> <ul> <li>Risk assessments will be updated in line with guidance by the Head of Department. This document must be shared with all department staff, Operations Manager and Head Teacher to ensure compliance within the system of controls.</li> <li>Regular review of curriculum.</li></ul></li></ul>	Head of Department

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		<ul> <li>Normal risk assessments on working practice still apply and are carried out as a matter of</li> <li>course throughout the year.</li> </ul>			
Educational Visits -	Н			Н	Head Teacher
Overseas	Н	<ul> <li>In line with current coronavirus (COVID-19) restrictions, the government continues to advise against undertaking all educational visits.</li> <li>DfE recognises the significant benefits of educational visits for children's educational development as well as their mental health and wellbeing and is taking steps to allow children to enjoy visits in line with the government's roadmap.</li> <li>The roadmap is driven by data, not dates. The government will only move from one step to the next when it is safe to do so and based on 4 tests.</li> <li>For that reason, all dates are indicative and subject to change. Advice will be updated in line with the roadmap.</li> </ul>		H	Head Teacher
Educational Visits – Day Visits					

Venerable Bede CE Academy - Whole School Return COVID-19 Risk Assessment In line with the roadmap, should step 2 commence as planned, schools can resume educational day visits no earlier than 12 April. Any educational day visits must be conducted in line with relevant coronavirus (COVID-19) secure guidelines and regulations in place at that time. This includes system of controls, such as keeping children within their consistent groups and the COVIDsecure measures in place at the destination. A full and thorough risk assessment in relation to all educational visits will be conducted to ensure they can be undertaken safely. As part of this risk assessment, school will consider what control measures need to be used and follow wider advice on visiting indoor and outdoor venues. Visits will be conducted in line with the health and safety guidance on educational visits **Domestic Residential** Visits In line with the roadmap, the government continue to advise against domestic residential educational visits until at least step 3, no earlier than 17 May.

The roadmap is driven by data not dates. The approach to domestic residential visits is

		dependent on the roadmap and is subject to change.  - The government are working with Public Health England to review what safe educational visits will look like in Step 3 and advice will follow in this regard.			
9. Pupils with First Ai	d/Medicati	on		<u> </u>	Back to contents
First Aid needs	Н	- Continuous review of First Aid Risk Assessment and arrangements.	-Training requirements reviewedWhere need identified refresher training was booked when providers re-open to face to face training.  -Review the First Aid Risk Assessment in line with the HSE guidance for First Aid	L	Operations Manager
Medication needs		<ul> <li>Whole school review of medication needs.</li> <li>Return of medication after lockdown.</li> <li>Review of care plans and risk assessments for whole school medication requirements.</li> </ul>	-To ensure that all medication is returned, in date and documented correctlyTo update whole school medication registerTo update staff as required following any changes to medication needs/medical conditions.		

	1	venerable Bede CE Academy - whole School I	Ceturii CO vid-17 Kisk Assessment	ı	Г
Vulnerable pupils	Н	-Staff/Pupils have a legal obligation to self-		L	Head Teacher
self-Isolating during		isolate (symptoms or close contact) but may			
the school term		leave home to avoid injury or illness or to escape			
		risk of harm. More information can be found on			
		NHS Test and Trace: how it works.			
		- Where pupils who are self-isolating and are			
		within the definition of vulnerable, a contact			
		monitoring system is in place to ensure:			
		<ul> <li>Social worker is aware (if they have one)</li> </ul>			
		<ul> <li>Agreed best action to maintain contact</li> </ul>			
		and offer support			
		Check if a vulnerable pupil is able to			
		access remote education, support and			
		regularly check access			
		- Where staff members are having to self-isolate			
		when <u>vulnerable</u> , agreed set dates are in place			
		when their immediate manager will contact			
		them to check on their wellbeing.			
11. Building Manager	nent			<u>!</u>	Back to contents
Overall review of	Н	-Signage relating to COVID-19 is in place and	-Where need identified signage to be	L	Operations
current		located at prominent points around the school	replaced.		Manager / Site
arrangements		site.	'		Team
. 0			-Review the <u>building checklist</u> and action		
		-One way system in place throughout the school.	as appropriate.		
		-Clear information is to be displayed at the	-Emerging from lockdown guidance to		
		school entrance for all visitors to follow.	be followed.		

	Venerable Bede CE Academy - Whole School F	Ceturn COVID-19 KISK Assessment	
Update procedures following whole	-All statutory testing is up to date.		
school return	-Fire risk assessment and evacuation plan updated for return of whole school teaching.  -Fire evacuation programme continues.		
	The evacuation programme continues.		
12. Test & Trace Paym	ent Information		Back to contents
Some school staff, parents and carers may be eligible for a one-off Test and Trace Support Payment of £500.  Applications from staff	<ul> <li>This is payable in one lump sum from your local authority. To be eligible for a Test and Trace Support Payment, you must:</li> <li>be on a low income</li> <li>be unable to work from home</li> <li>be at risk of losing income as a result of self-isolating</li> <li>be living in England</li> <li>meet the eligibility criteria</li> <li>Staff identified as close contacts of a positive case will require an NHS Test and Trace Account ID number (CTAS number) to be able to claim a Test and Trace Support Payment or discretionary payment.</li> <li>Parents and carers of self-isolating children should be provided with a letter to support their application for payment, but will not require an NHS Test and Trace Account ID number (CTAS number).</li> </ul>	<ul> <li>Ensure that you collate a list of appropriate close contacts for the person who has tested positive within your establishment and inform these close contacts that they now need to self-isolate.</li> <li>Call the service hub on 020 3743 6715 as soon as you have the 8-digit NHS Test and Trace Account ID (sometimes referred to as a CTAS number) of the person who has tested positive.</li> <li>Provide the details of the person who has tested positive, along with the details of the relevant staff members you have identified as close contacts. If you do not have NHS Test and Trace Account ID for the person who has tested positive, Hub staff will assist in tracing the person in order</li> </ul>	

	Venerable Bette CE Academy - Whole School Return CO VID-17 Risk Assessment
	- The Department for Health and Social Care to register their contacts on the Test
	has launched the self-isolation service hub and Trace system (CTAS).
	(020 3743 6715). The phone line is open 7
	days a week, 8am to 8pm, allowing a school - NHS Test and Trace will then contact
	to provide contact details of any staff who individuals to formally advise them of
	have been asked to self-isolate and are likely their need to self-isolate and provide
	to be eligible for the Test and Trace Support them with an NHS Test and Trace
	Payment or discretionary payment. Account ID.
Applications from	
parents and	- Eligible parents or guardians of children who - Following this, individuals who are
guardians who need	have been advised to self-isolate by their employed or self-employed, on a low
to take time off work	education setting (even where they have not income, unable to work from home
to care for a child	been told to self-isolate by NHS Test and and losing income as a result may
who is self-isolating	Trace) can also apply for the Test and Trace qualify for the Test and Trace
	Support Payment scheme if they are on a <u>Support Payment scheme</u> through
	low income, unable to work from home and their local authority.
	need to take time off work to care for a child
	who is self-isolating.
	- Parents and carers do not require an NHS
	Test and Trace Account ID number in order
	to claim and schools are not required to
	register all children asked to self-isolate with
	NHS Test and Trace in the same way as staff.
	- The scheme is open to eligible parents and
	carers of children aged 15 and under, and
	parents of young people aged 16 to 25 with
	an education health and care plan. Further
	information on how parents and guardians
	can claim financial support under the Test
	and Trace Support Payment scheme is
	available.

- Schools should provide parents and carers of children advised to self-isolate with the template letter, detailing the child's name and the dates of their isolation period. The parent or guardian will need to use this letter as supporting evidence as part of their application to their local authority for a payment from the Test and Trace Support Payment scheme. Parents whose children are told to self-isolate by their school will not be able to apply for financial support without a letter.
- When a parent or guardian applies to the Test and Trace Support Payment scheme because they need to care for a child who is self-isolating, their local authority will be required to contact their child's school via phone or email to verify information about the child. This includes the child's name, age and dates of self-isolation. This is a standard check against fraudulent claims, and may take place before or after a payment is made.
- The academy will only be asked to share information on children whose parents have made an application to their local authority for the Test and Trace Support Payment scheme.

13. Extra-curricular activities Back to contents

T	Venerable Bede CE Academy - Whole School Return CO	VID-19 RISK ASSESSMENT	
Extra-curricular	- As part of step 2 (no earlier than 12 April) of		
activities	the <u>roadmap</u> , all parents/carers may access		
	wraparound and extra-curricular provision,		
	without any restrictions on the reasons for		
	which they may attend.		
	- The Academy will try to keep pupils in the		
	same school day bubble or in consistent		
	groups.		
	- If the provision is taking place indoors and it		
	is not possible to group children in the same		
	bubble as they are in during the school day,		
	providers should try to keep them in		
	consistent groups of no more than 15		
	children and at least one staff member.		
	- For outdoor provision, until 29 March,		
	providers should continue to keep children		
	in small groups of no more than 15 children,		
	in line with the advice on indoor provision.		
	- From 29 March, when all outdoor sports and		
	supervised activities for children will be able		
	to open without restrictions on attendance,		
	activities taking place outdoors can happen		
	in groups of any number. This is because the		
	transmission risk is lower outside.		
	- The guidance can be found here		
	for providers who run community activities,		
	holiday clubs, after-school clubs, tuition and		
	other out-of-school provision for children		

venerable Bede CE Academy - whole School Return COvID-19 Risk Assessment					
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Venerable Dade CE Academy, Whole Cabael Detrym COVID 10 Disk Aggegree

Return to the front page of this document by clicking <u>here</u>.

Appendix 1- References and Guidance Documents from the Health and Safety Executive, Public Health England, The Government and the NHS.

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Schools coronavirus (COVID-19) operational guidance (publishing.service.gov.uk) From 8<sup>th</sup> March 2021

Supporting children and young people with SEND as schools and colleges prepare for wider opening

https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings/rapid-asymptomatic-testing-in-specialist-settings

Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE)

NHS Test and Trace

Coronavirus symptoms

Pregnancy and coronavirus.

Guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19

Secondary schools and colleges

-Rapid lateral flow testing is now available to households and bubbles of school pupils and staff.

self-isolate in line with the guidance for households with possible coronavirus infection.

**COVID-19 symptoms** 

systems of control

updated 12 points of System of Control

Understanding lateral flow antigen testing for people without symptoms - GOV.UK (www.gov.uk)

Guidance for contacts of people with confirmed coronavirus (COVID-19) infection who do not live with the person - GOV.UK (www.gov.uk)

Hands-Face-Space:

Supporting pupils at school with medical conditions

**DHSC** guidance CEV and Shielding

-Who's at higher risk from coronavirus

<u>Coronavirus (COVID-19): advice for pregnant employees.</u> -<u>Guidance COVID-19 vaccination: a guide for women of childbearing age, pregnant or breastfeeding -HSE guidance for pregnant women during Covid19 Royal College of Gynaecologists</u>

PE - guidance on the phased return of sport and recreation Sport England Association for Physical Education and the Youth Sport Trust

Performing arts - Working safely during coronavirus (COVID-19) - Guidance - GOV.UK (www.gov.uk) singing

Closure Arrangements for DT, Returning after extended closure period, http://dt.cleapss.org.uk/Resource/GL342-Eye-and-Face-protection-in-D-T-Food-and-Art.aspx 3D printing Practical Work DT Risk Assessment LEV Model Risk Assessments

Coronavirus: travel guidance for educational settings

**HSE** guidance for First Aid

HSE guidance on air conditioning and ventilation

Face coverings in education.

Self-isolate guidance

NHS Test and Trace Support Payment scheme

**Building checklist** 

**Emerging from lockdown** 

**Test and Trace Support Payments** 

Updated shielding advice from 1st April 2021

Sport and Physical Education from 1st April 2021

Spring 2021 Roadmap