

For School Use Only:

Date Request Received:					
Attendance percentage to date:	<u>Year 7</u>	<u>Year 8</u>	<u>Year 9</u>	<u>Year 10</u>	<u>Year 11</u>
Previous requests:	<u>Year 7</u> YES/NO	<u>Year 8</u> YES/NO	<u>Year 9</u> YES/NO	<u>Year 10</u> YES/NO	<u>Year 11</u> YES/NO
Date of Meeting with Head of School:					
Request Approved <input type="checkbox"/> Request Declined <input type="checkbox"/>					
Signed: _____ (Head of School)					
Date: _____					
Date letter sent to parents/carers informing of decision:					
Signed: _____ (Attendance & Inclusion)					
Date: _____					