



Senior Site Supervisor

Person Specification

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
Education & Training	<ul style="list-style-type: none"> GCSE Grade A-C in Maths and English or equivalent 	<ul style="list-style-type: none"> NVQ2 in Caretaking or equivalent COSHH Legionella Training Fire Risk Assessment Training 	<ul style="list-style-type: none"> Application Form Interview Certificates
Relevant Experience	<ul style="list-style-type: none"> Experience working in an education establishment as a Caretaker or Site Manager Experience line managing a team of staff 		<ul style="list-style-type: none"> Application Form Interview References
Knowledge/ Skills/ Aptitudes	<ul style="list-style-type: none"> Good communication, interpersonal, organisational skills Ability to receive, record, relay and store information accurately Ability to prioritise workload Able to use IT effectively Ability to carry out skilled repairs, maintenance and building work Knowledge of relevant policies/codes of practice and awareness of relevant H&S and Hygiene legislation Line Management/Appraisal experience 	<ul style="list-style-type: none"> Effective planning and time management skills 	<ul style="list-style-type: none"> Interview References Tests
Personal Qualities	<ul style="list-style-type: none"> Be able to contribute to the Christian ethos of the school Be reliable and conscientious Willingness to undertake training and development Perseverance/Resilience Able to relate well to children and adults Ability to remain calm in a busy school environment Able to work as a member of a team or own initiative Flexible approach to work Committed to the principles of equality and diversity High regard for confidentiality 		
Circumstances	<ul style="list-style-type: none"> Enhanced clearance from the Disclosure and Barring Service 		<ul style="list-style-type: none"> DBS Check