



LEAD PRACTITIONER of MATHS: JOB DESCRIPTION and RESPONSIBILITIES OF THE POST

In addition to discharging the duties of a classroom teacher of Maths you will:

1. Teaching and Learning

- be an excellent classroom practitioner and role model to others.
- have excellent subject knowledge.
- demonstrate high quality planning, assessment and evaluation.
- use contextual information about the pupils you teach to improve their learning
- have high expectations of yourself and pupils.
- achieve excellent results and outcomes for pupils.
- use a range of teaching and learning styles effectively.
- provide exciting learning experiences for pupils.
- attend relevant training sessions to keep up-to-date with current initiatives.

2. Maths Department

- support the Director of Maths to raise the standards of achievement within the department.
- provide mechanisms to share good practice.
- advise on schemes of learning, lesson delivery, classroom management, lesson planning, differentiation, maintaining good discipline, assessment and recording.
- advise on teaching and learning strategies to raise attainment.
- demonstrate model lessons.
- support the monitoring of teaching and learning.

3. Whole school

- support teachers experiencing difficulties by setting targets for improvement, advising on lesson preparation and coaching to improve confidence and expertise.
- work with the Professional Tutor to support Early Career Teachers (ECTs), Initial Teacher Training candidates (PGCEs) and Graduate Teachers as appropriate.
- support our whole-school teaching and learning initiatives.
- provide training sessions on aspects of teaching and learning, according to the school calendar.
- work with the Teaching & Learning Team (TAL Team) as a mechanism for improving the quality of teaching and learning and sharing good practice.

4. Outreach

Where lead practitioners are be involved in outreach work this could entail:

- working with primary and secondary schools;
- offering training sessions to colleagues from other schools.

Post Title	Classroom Teacher of Mathematics
Purpose	<p>Under the reasonable direction of the headteacher, carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document (STPCD). To raise pupil attainment by exercising the rights and responsibilities of the post to:</p> <ul style="list-style-type: none"> ▪ Implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils and to support a designated curriculum area as appropriate. ▪ Monitor and support the overall progress and development of pupils as a teacher/ Form Tutor. ▪ Facilitate and encourage a learning experience which provides pupils with the opportunity to achieve their individual potential. ▪ Contribute to raising standards of pupil attainment. ▪ Share and support the academy's responsibility to provide and monitor opportunities for personal and academic growth. ▪ Act as a role model.
Reporting To	Director of Maths
Responsible for	The provision of a full learning experience and support for pupils.
Working Time	195 Days per year. Full time.
Operational / Strategic	<ul style="list-style-type: none"> ▪ Assist in the development of the Curriculum Area and Department. ▪ Plan and prepare courses and lessons. ▪ Implement Academy Policies and Procedures ▪ Contribute to the whole academy's planning activities
Curriculum Development	<ul style="list-style-type: none"> ▪ Assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of pupils, examining and awarding bodies and the academy's Mission and Strategic Objectives.
Staffing: Development Recruitment / Deployment	<ul style="list-style-type: none"> ▪ Take part in the academy's staff development programme by participating in arrangements for further training and professional development. ▪ Continue personal development in the relevant areas including subject knowledge and teaching methods. ▪ Engage actively in the Appraisal process. ▪ Ensure the effective/efficient deployment of classroom support. ▪ Work as a member of a designated team and to contribute positively to effective working relations within the academy.
Communications	<ul style="list-style-type: none"> ▪ To communicate effectively with the parents of pupils as appropriate. ▪ Where appropriate, to communicate and co-operate with persons or bodies outside the academy. ▪ To follow agreed policies for communications in the academy.
Liaison	<ul style="list-style-type: none"> ▪ To take part in liaison activities such as parents' evenings, review days and liaison events with partner schools. ▪ To contribute to the development of effective subject links with external agencies.

Quality Assurance	<ul style="list-style-type: none"> ▪ Help to implement academy quality procedures and to adhere to those. ▪ Contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed academy procedures, including evaluation against quality standards and performance criteria. To seek/implement modification and improvement where required. ▪ Review from time-to-time methods of teaching and programmes of work. ▪ Take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the academy.
Management of Information	<ul style="list-style-type: none"> ▪ Maintain appropriate records and to provide relevant accurate and up-to date information for SIMS, registers, etc. ▪ Complete the relevant documentation to assist in the tracking of pupils. ▪ To track pupil progress and use information to inform teaching and learning.
Inclusion	<ul style="list-style-type: none"> ▪ Continuously assess pupils, provide feedback, set targets and ensure pupils know how to improve ▪ Work with pastoral welfare team to address issues of misbehaviour ▪ Promote the use of Behaviour Management ▪ Set a good example to pupils through presentation, personal and professional conduct
Teaching	<ul style="list-style-type: none"> ▪ To teach pupils according to their educational needs, including the setting and marking of work to be carried out by the pupil in school and elsewhere. ▪ To assess, record and report on the attendance, progress, development and attainment of pupils and to keep such records as are required. ▪ To undertake assessment of pupils as requested by external examination bodies, departmental and academy procedures ▪ To ensure that ICT, Literacy, Numeracy and academy subject specialism(s) are reflected in the teaching/learning experience of pupils. ▪ To undertake a designated programme of teaching. ▪ To ensure a high-quality learning experience for pupils, which meets internal and external quality standards. ▪ To prepare and update subject materials. ▪ To use a variety of delivery methods which will stimulate learning appropriate to pupil needs and demands of the syllabus. ▪ To maintain discipline in accordance with the academy's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework. ▪ To mark, grade and give written/verbal and diagnostic feedback as required.
Additional Duties	<ul style="list-style-type: none"> ▪ To participate fully in community activities, developing the ethos of the academy and promoting the motto 'Soar to the Heights Together'