Venerable Bede Church of England Academy
Dayspring Trust

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Headteacher: Mr D Airey (BSc Hons)
Executive Headteacher: Mrs G A Booth (BA Hons/M.Ed.)

May 2022

Dear Applicant

Pastoral Year Group Manager (3 x posts)
To start September 2022
Permanent Post – 37 hours per week – term time only plus 5 additional days
£27,514 (actual salary of £23,767)

Thank you for expressing an interest in the above post at the Venerable Bede Church of England Academy. I trust that the information supplied will encourage you to apply.

Enclosed with this letter is:
- The job description listing the main duties of the post
- The person specification for the post
- An application form

These posts have been created following a restructure of our current pastoral system, ready to launch in September 2022. We envisage that the 3 successful candidates will join our existing pupil support team to make up the strand of 5 Pastoral Year Group Managers, each working collaboratively as part of a wider team, but being responsible for the day-to-day life in school of their own Year Group. You core role will be to ensure that the pupils in your care, and their families, are supported so that they can fulfil their true potential and "Soar to the Heights Together".

We are therefore looking to recruit 3 additional, committed and passionate individuals who are determined to make a difference by supporting our pupils and their families. If you feel that you are ready to take on this challenge, we would welcome your application.

The closing date for applications is **Friday 13th May 2022 at 3pm.** Interviews will be held the week commencing **16th May 2022.**

Completed application forms are to be returned to tracy.gray@venerablebede.co.uk or vacancies@venerablebede.co.uk

Yours faithfully

Headteacher