



Venerable Bede Church of England Academy

Northern Lights Learning Trust



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Headteacher: Mr D Airey (BSc Hons)

CEO: Jo Heaton OBE

02 October 2023

Year 7 'Settling-In' Evening: Thursday 12th October 2023 (3.30 – 6.00pm)

Dear Parent/Carer,

We would like to invite you and your child to attend our Year 7 'Settling-In' Evening on Thursday 12th October 2023 from 3.30pm to 6.00pm. This is an opportunity to speak with your child's form tutor so that you can find out how your child has settled in to Venerable Bede CE Academy. We will be holding this evening in school, via an appointments booking system operated through 'SchoolCloud'.

The 'SchoolCloud' software is open for appointment bookings from **4pm on Tuesday 3rd October and will remain open until 4pm on Wednesday 11th October.**

Please visit <https://VBede.schoolcloud.co.uk/> to book your appointments.

A short guide on how to log in to this software and add the appointment is included with this letter. **You will need to enter your email address, First Name and Last Name, along with your child's date of birth, to access the booking system.** Once you have booked your appointment online you will receive an email confirming your booking.

It may be helpful to jot down a few questions in advance of the evening, so your appointment is focused and makes the most of the time with your child's form tutor. If you wish, you can also optionally leave a message for the form tutor to say what you'd like to discuss or to raise anything beforehand.

If you wish to discuss any generic pastoral concerns that you have, you can also arrange a meeting with your child's Head of Year, Mrs Osmond.

We look forward to meeting you

Yours faithfully,

Mr J Exley

Deputy Headteacher



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